

SW Regional TSE Committee

Meeting Minutes

Location: Saint Al's
1055 N. Curtis Rd.
Coughlin #3 Room

Date: July 16, 2015

Time: 1:00-3:00 PM

Steve Blados	Aimee Stein	Nicole Noltensmeyer	Cheryl Bice
Harry Eccard	Kelly McNitt	Erin Shumard	Marisa Lunghofer
Shawn Rayne	Nichole Whitener	Christian Surjan	Teresa Smith
Louis Monson	Christine Shirazi	Teri Coombs	Reyson Cotton
Deb Drake	Tim Rawlings	Jon Ross	Michael McGrane
	John Mayberry, MD	Slade Thacker	Kate Barnes
	Jana Perry		John Perl, MD

Agenda Item	Discussion	Action Required
Introduction	<ul style="list-style-type: none">• Introduction of attendees participating via conference line.	
Old Business	<ul style="list-style-type: none">• Minutes from June meeting reviewed.• Motion to accept by Louis Monson.• Motion seconded by Deb Drake.	
Bylaws	<ul style="list-style-type: none">• Discussion on who can serve as proxy. Decision made that proxy does not have to be a voting member, but should be someone qualified to serve as proxy. Suggestion made to have contact list of voting members available so that an individual could ask another voting member to serve as his/her proxy.	Development of a contact list for voting members.

Agenda Item	Discussion	Action Required
	<p>Proxy designation must be in writing and will be saved as part of the meeting minutes.</p> <ul style="list-style-type: none"> • In Article XI, Section 2, wording changed to “A simple majority of the members . . .” • Shawn Rayne requested that in Article IV under membership, an additional member would be included that would represent each EMS system within the region. This change was approved by the group. • Bylaws were passed by a unanimous vote of 18 voting members (16 votes in person, 2 by proxy). • Dr. Nathan Green and Dr. Mark Urban voted by proxy. 	Proxies to be saved with meeting minutes.
Standing Items	<ul style="list-style-type: none"> • <u>Update State/Region</u>: Some regions have already started case review and QI. Regional bylaws can be sent to the state so that they can be posted on the TSE website. The plan to use trauma bands is currently suspended. Applications and data requirements for trauma are being developed. Site visits would occur 3 months after application submission. The state council changed the data requirements for Level 4 or Level 5 trauma center to only 3 months of data prior to application. Data requirements for trauma, STEMI, and stroke will be posted on the TSE website. Sites cannot use data from the trauma registry. • <u>EMS Update</u>: Idaho trauma leveling will be: priority 1, priority 2, and priority 3. This will be a new state-wide standard. Each region will determine transfer protocols based on the trauma level assigned. • <u>Coordination of Care</u>: No update. • <u>Community Outreach/Prevention</u>: No update. • <u>Quality Improvement</u>: No update 	Send bylaws to TSE state council.
Subcommittees	<ul style="list-style-type: none"> • Chairman requested volunteers for subcommittees. • Trauma <ul style="list-style-type: none"> ○ Marisa Lunghofer, Jana Perry, Pat Bergey, Robert Glankler, Kelly McNitt, Shawn Rayne ○ Pat Bergey interested in serving as chairperson. • Stroke <ul style="list-style-type: none"> ○ Teresa Smith, Rez Cotton, Nichole Whitener, Dr. John Perl, Slade Thacker, Andrea Cobler, Teri Coombs ○ Nichole Whitener and Dr. John Perl interested in serving as chairperson • STEMI <ul style="list-style-type: none"> ○ Kate Barnes, Dr. Nathan Green, John Ross, Christine Shirazi, Tim Rawlings, Deb Drake, Steve Blados ○ Christine Shirazi and Dr. Nathan Green interested in serving as chairperson 	

Agenda Item	Discussion	Action Required
	<ul style="list-style-type: none"> • Executive Committee <ul style="list-style-type: none"> ○ Dr. John Mayberry ○ Jana Perry ○ Teresa Smith • Nominating Committee <ul style="list-style-type: none"> ○ Chairperson for trauma (TBD) ○ Chairperson for STEMI (TBD) ○ Chairperson for stroke (TBD) • Quality Improvement Committee <ul style="list-style-type: none"> ○ Nichole Whitener, Jana Perry, Kate Barnes, Mike McGrane, Louis Munson ○ Jana Perry interested in serving as chairperson 	
New Business	<ul style="list-style-type: none"> • Members must sign confidentiality and conflict of interest forms each year. Additionally, confidentiality forms must be signed each time the QI committee reviews cases. 	Have forms available at next meeting.
Wrap Up	<ul style="list-style-type: none"> • Louis Munson motioned to adjourn meeting. • Jana Perry seconded that motion. • Next meeting to be on August 20, 2015, at Saint Al's Coughlin Room #3. 	